

Lesson 1 – Relative Clauses

Fill in the conversations with the words provided.

Conversation 1 - shame / grew / home / stadium / excited / swing / gentrified / neighborhood

Woman: I'm so _____ to see where you grew up.

Man: Well, a lot has changed since I lived here.

Woman: Still, it must feel like _____ to you.

Man: Not so much. For example, the house where I _____ up is no longer there.

Woman: Oh, that's too bad. What happened to it?

Man: Well, the land it was sitting on was sold to build a new _____.

Woman: Oh, that's a _____.

Man: Yeah. The whole _____ has been completely _____.

Woman: Oh really? How do you feel about that?

Man: It's all for the best. I suppose. The whole area was run down anyway.

Woman: Is anything from your childhood still there?

Man: Yeah, a few things. The school I attended and the park where I used to hang out in are still there. That's about it.

Woman: Well, I'd love to see them. I'd love to know more about your past.

Man: Sure. We can _____ by, but they're not much to write home about.

Conversation 2 - who's / agree / rather / club / sure / taste / they're / kind

Woman: How do you like the new _____?

Man: It's okay, but the music _____ playing is not my _____.

Woman: I _____. But the last song they played was kind of nice.

Man: The people that are dancing seem to like it.

Woman: The woman _____ dancing is my friend. She loves this _____ of music.

Man: The guy she's dancing with _____ likes it, too.

Woman: Would you like to dance?

Man: I'm sorry, but I'd _____ not. Dancing is not my thing.

Conversations 3 and 4 on Next Page

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Conversation 3 - pier / recommend / chowder / audio / wonderful / raised / loaf / bridge

Woman: Hey, Joe. You're from San Francisco, right?

Man: That's right. Born and _____. Why do you ask?

Woman: Well, I'm going there with my family on holiday, and I was hoping you could give us some tips.

Man: Well, the first place I would check out is Muir Woods. It's really beautiful.

Woman: Yeah, I already have that down. What else would you _____?

Man: Well, another place I'd check out is Fisherman's Wharf. You can see sea lions that live on the _____.

Woman: Okay. I'll look into that. Any place else?

Man: The last place I'd recommend is the Presidio. It's a park that's next to the Golden Gate Bridge.

Woman: Yeah, I read about that. I hear that there are bikes that you can rent to ride in the park and across the _____.

Man: Yes, and there are _____ apps that you can download that give a history of the area.

Woman: Oh, thanks so much. I'm so excited to go.

Man: Also, a dish that's worth trying is the clam chowder bread bowl. It's just a big _____ of bread with clam _____ inside it.

Woman: Oh, that sounds _____. Thanks for the tips.

Conversation 4 - braver / bought / amazing / credit / inviting / survivor / brought / spent

Woman: Thanks for _____ me to go camping with you. I'm having a great time.

Man: Oh, thanks for coming. The last thing that I wanted was to be out here all alone.

Woman: Oh, I go camping all the time. The time I _____ in the army taught me how to survive in the wild.

Man: Well, you are a lot _____ than me.

Woman: Plus, the food that you _____ is _____. How long did it take you to make it?

Man: No time at all. All the food we had was _____ from the store. I don't cook much.

Woman: It sounds like you need to work on your _____ skills a bit more. There are a few things that I could teach you.

Man: No, I'm good. As long as I have a _____ card, I have everything that I need.

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Lesson 1 – Relative Clauses

Fill in the conversations with the words provided.

Conversation 1 - shame / grew / home / stadium / excited / swing / gentrified / neighborhood

Woman: I'm so **excited** to see where you grew up.

Man: Well, a lot has changed since I lived here.

Woman: Still, it must feel like **home** to you.

Man: Not so much. For example, the house where I **grew** up is no longer there.

Woman: Oh, that's too bad. What happened to it?

Man: Well, the land it was sitting on was sold to build a new **stadium**.

Woman: Oh, that's a **shame**.

Man: Yeah. The whole **neighborhood** has been completely **gentrified**.

Woman: Oh really? How do you feel about that?

Man: It's all for the best. I suppose. The whole area was run down anyway.

Woman: Is anything from your childhood still there?

Man: Yeah, a few things. The school I attended and the park where I used to hang out in are still there. That's about it.

Woman: Well, I'd love to see them. I'd love to know more about your past.

Man: Sure. We can **swing** by, but they're not much to write home about.

Conversation 2 - who's / agree / rather / club / sure / taste / they're / kind

Woman: How do you like the new **club**?

Man: It's okay, but the music **they're** playing is not my **taste**.

Woman: I **agree**. But the last song they played was kind of nice.

Man: The people that are dancing seem to like it.

Woman: The woman **who's** dancing is my friend. She loves this **kind** of music.

Man: The guy she's dancing with **sure** likes it, too.

Woman: Would you like to dance?

Man: I'm sorry, but I'd **rather** not. Dancing is not my thing.

Conversations 3 and 4 on Next Page

[Listen Online](#)



Conversation 3 - pier / recommend / chowder / audio / wonderful / raised / loaf / bridge

Woman: Hey, Joe. You're from San Francisco, right?

Man: That's right. Born and **raised**. Why do you ask?

Woman: Well, I'm going there with my family on holiday, and I was hoping you could give us some tips.

Man: Well, the first place I would check out is Muir Woods. It's really beautiful.

Woman: Yeah, I already have that down. What else would you **recommend**?

Man: Well, another place I'd check out is Fisherman's Wharf. You can see sea lions that live on the **pier**.

Woman: Okay. I'll look into that. Any place else?

Man: The last place I'd recommend is the Presidio. It's a park that's next to the Golden Gate Bridge.

Woman: Yeah, I read about that. I hear that there are bikes that you can rent to ride in the park and across the **bridge**.

Man: Yes, and there are **audio** apps that you can download that give a history of the area.

Woman: Oh, thanks so much. I'm so excited to go.

Man: Also, a dish that's worth trying is the clam chowder bread bowl. It's just a big **loaf** of bread with clam **chowder** inside it.

Woman: Oh, that sounds **wonderful**. Thanks for the tips.

Conversation 4 - braver / bought / amazing / credit / inviting / survivor / brought / spent

Woman: Thanks for **inviting** me to go camping with you. I'm having a great time.

Man: Oh, thanks for coming. The last thing that I wanted was to be out here all alone.

Woman: Oh, I go camping all the time. The time I **spent** in the army taught me how to survive in the wild.

Man: Well, you are a lot **braver** than me.

Woman: Plus, the food that you **brought** is **amazing**. How long did it take you to make it?

Man: No time at all. All the food we had was **bought** from the store. I don't cook much.

Woman: It sounds like you need to work on your **survivor** skills a bit more. There are a few things that I could teach you.

Man: No, I'm good. As long as I have a **credit** card, I have everything that I need.

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Lesson 2 – Non-Defining Relative Clause

Fill in the conversations with the words provided.

Conversation 1 - quieter / will / workplace / noisy / How / exhausting / would / What

Man: _____ is your new apartment?

Woman: Good, but it's very _____, so I can't get a good night's sleep, which is _____.

Man: That's terrible. That _____ stress me out. Where is it exactly?

Woman: It is near the station, which gets pretty noisy at night.

Man: _____ about on the weekends?

Woman: It's not much _____ then. There is a night market, which brings in lots of tourists.

Man: I know how you feel. My old _____, which was near an airport, was always noisy.

Woman: Yeah, there is not much I can do about it now. I just have to deal with it.

Man: Well, hopefully things _____ turn out for the better in the long run.

Woman: Thanks, I hope so.

Conversation 2 - analyzed / How / biometrics / That / What / data / addicted / Those

Man: What are you looking at?

Woman: This is my new smart watch, which I am totally _____ to.

Man: It looks high-tech. _____ does it do?

Woman: It tracks my _____, which are immediately _____ and then displayed on the screen

Man: Oh, really. _____ sounds cool. _____ are you doing?

Woman: Not bad. It turns out I am pretty healthy, but it is still hard to interpret all the _____.

Man: _____ watches are so trendy these days. I want a gadget like that.

Woman: You should get one. There're lots of fun.

Conversation 3 - pressure / management / what / which / stressed / how / assemble / but

Man: So, _____ are things in your department?

Woman: Not good. I have a new role, which I hate.

Man: Oh, _____ is your new role?

Woman: I am now in charge of _____ line efficiency, _____ means I must make sure everything is working as efficiently as possible.

Man: That sounds like a role for _____.

Woman: It was, _____ our superior quit unexpectedly, so they gave the job to me.

Man: That sounds like a lot of _____.

Woman: It is. I am totally _____ right now.

Conversation 4 on Next Page**[Listen Online](#)**

Conversation 4 - commercial / can / record / factory / could / production / basically / should

Woman: So, how are things going down at the _____?

Man: Well, the new machines, which I told you about last week, are working really well.

Woman: What about the time frame? Can we meet our _____ deadline?

Man: Well, the new staff, which we just hired last week, _____ be able to increase production.

Woman: Well, our recent _____, which has done really well, _____ mean a strong demand for the product.

Man: So _____, we need to increase production and fast.

Woman: Yes, you do, which means you will be working a lot of overtime, but I need you to come through on this.

Man: Well, we have a track _____, which you know is pretty good, so I am confident we can do this.

Woman: That's good to hear. I know I _____ count on you.

[Listen Online](#)

Lesson 2 – Non-Defining Relative Clause

Fill in the conversations with the words provided.

Conversation 1 - quieter / will / workplace / noisy / How / exhausting / would / What

Man: **How** is your new apartment?

Woman: Good, but it's very **noisy**, so I can't get a good night's sleep, which is **exhausting**.

Man: That's terrible. That **would** stress me out. Where is it exactly?

Woman: It is near the station, which gets pretty noisy at night.

Man: **What** about on the weekends?

Woman: It's not much **quieter** then. There is a night market, which brings in lots of tourists.

Man: I know how you feel. My old **workplace**, which was near an airport, was always noisy.

Woman: Yeah, there is not much I can do about it now. I just have to deal with it.

Man: Well, hopefully things **will** turn out for the better in the long run.

Woman: Thanks, I hope so.

Conversation 2 - analyzed / How / biometrics / That / What / data / addicted / Those

Man: What are you looking at?

Woman: This is my new smart watch, which I am totally **addicted** to.

Man: It looks high-tech. **What** does it do?

Woman: It tracks my **biometrics**, which are immediately **analyzed** and then displayed on the screen

Man: Oh, really. **That** sounds cool. **How** are you doing?

Woman: Not bad. It turns out I am pretty healthy, but it is still hard to interpret all the **data**.

Man: **Those** watches are so trendy these days. I want a gadget like that.

Woman: You should get one. There're lots of fun.

Conversation 3 - pressure / management / what / which / stressed / how / assemble / but

Man: So, **how** are things in your department?

Woman: Not good. I have a new role, which I hate.

Man: Oh, **what** is your new role?

Woman: I am now in charge of **assemble** line efficiency, **which** means I must make sure everything is working as efficiently as possible.

Man: That sounds like a role for **management**.

Woman: It was, **but** our superior quit unexpectedly, so they gave the job to me.

Man: That sounds like a lot of **pressure**.

Woman: It is. I am totally **stressed** right now.

Conversation 4 on Next Page

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Conversation 4 - commercial / can / record / factory / could / production / basically / should

Woman: So, how are things going down at the **factory**?

Man: Well, the new machines, which I told you about last week, are working really well.

Woman: What about the time frame? Can we meet our **production** deadline?

Man: Well, the new staff, which we just hired last week, **should** be able to increase production.

Woman: Well, our recent **commercial**, which has done really well, **could** mean a strong demand for the product.

Man: So **basically**, we need to increase production and fast.

Woman: Yes, you do, which means you will be working a lot of overtime, but I need you to come through on this.

Man: Well, we have a track **record**, which you know is pretty good, so I am confident we can do this.

Woman: That's good to hear. I know I **can** count on you.

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Lesson 3 – Noun Clause

Fill in the conversations with the words provided.

Conversation 1 - plot / guess / terrible / would / expected / rubbish / waste / didn't

Man: Well, that was a terrible movie. That is not what I _____.

Woman: Yeah, I _____ like it at all. The acting was _____, but what I really hated was the ending. How dumb.

Man: What got me was the _____ line. It made no sense.

Woman: So what do you want to do now?

Man: Well, what I _____ really like to do is forget the last two hours that I wasted on this _____.

Woman: Yeah. What a _____ of two hours. It is what it is, I _____.

Conversation 2 - what / differently / was / That's / how / seasoning / That / were

Man: So _____ did you like breakfast?

Woman: Everything _____ delicious. The toast, the jam, the coffee. But what I really loved was how you seasoned the eggs. They _____ delicious.

Man: I'm glad you liked it. _____ wasn't usually how I cooked them.

Woman: Oh. What did you do _____?

Man: Well, _____ I usually do is add the _____ after I cooked the eggs. But this time I did it before I cooked them.

Woman: _____ a good tip. I'll try that myself next time.

Man: What you don't want to do though is add too much salt.

Woman: Okay. I'll go easy on the salt. I'll remember that.

Conversation 3 - failed / hard / goes / gather / bankrupt / going / heard / rival

Man: What's _____ on across the hall?

Woman: From what I _____, the company in that office is going out of business. They went _____.

Man: Really? I would love to know why their business _____. I thought they were doing well.

Woman: From what I could _____. They lost a lot of their clients to a new tech _____.

Man: That's too bad. I guess that is the sign of the times. It's a dog eat dog world.

Woman: Well, back in the day when they first got started, they put a lot of local firms out of business. What _____ around comes around.

Man: I get what you're saying, but it's still _____ not to feel bad for them.

Conversation 4 - broke / none / speak / didn't / couldn't / break / not / heard

Woman: It's too bad Jason _____ make the trip.

Man: Maybe he _____ want to be around his ex-girlfriend.

Woman: What I _____ was that she asked him not to come.

Man: Well, he did _____ up with her, so I don't blame her.

Woman: That's not what I heard. I heard she _____ up with him.

Man: Well, what really happened is _____ of our business, I suppose.

Woman: You are right, it's still _____ the same without him.

Man: Hey, _____ of the devil. There she is.

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Lesson 3 – Noun Clause

Fill in the conversations with the words provided.

Conversation 1 - plot / guess / terrible / would / expected / rubbish / waste / didn't

Man: Well, that was a terrible movie. That is not what I **expected**.

Woman: Yeah, I **didn't** like it at all. The acting was **terrible**, but what I really hated was the ending. How dumb.

Man: What got me was the **plot** line. It made no sense.

Woman: So what do you want to do now?

Man: Well, what I **would** really like to do is forget the last two hours that I wasted on this **rubbish**.

Woman: Yeah. What a **waste** of two hours. It is what it is, I **guess**.

Conversation 2 - what / differently / was / That's / how / seasoning / That / were

Man: So **how** did you like breakfast?

Woman: Everything **was** delicious. The toast, the jam, the coffee. But what I really loved was how you seasoned the eggs. They **were** delicious.

Man: I'm glad you liked it. **That** wasn't usually how I cooked them.

Woman: Oh. What did you do **differently**?

Man: Well, **what** I usually do is add the **seasoning** after I cooked the eggs. But this time I did it before I cooked them.

Woman: **That's** a good tip. I'll try that myself next time.

Man: What you don't want to do though is add too much salt.

Woman: Okay. I'll go easy on the salt. I'll remember that.

Conversation 3 - failed / hard / goes / gather / bankrupt / going / heard / rival

Man: What's **going** on across the hall?

Woman: From what I **heard**, the company in that office is going out of business. They went **bankrupt**.

Man: Really? I would love to know why their business **failed**. I thought they were doing well.

Woman: From what I could **gather**. They lost a lot of their clients to a new tech **rival**.

Man: That's too bad. I guess that is the sign of the times. It's a dog eat dog world.

Woman: Well, back in the day when they first got started, they put a lot of local firms out of business. What **goes** around comes around.

Man: I get what you're saying, but it's still **hard** not to feel bad for them.

Conversation 4 - broke / none / speak / didn't / couldn't / break / not / heard

Woman: It's too bad Jason **couldn't** make the trip.

Man: Maybe he **didn't** want to be around his ex-girlfriend.

Woman: What I **heard** was that she asked him not to come.

Man: Well, he did **break** up with her, so I don't blame her.

Woman: That's not what I heard. I heard she **broke** up with him.

Man: Well, what really happened is **none** of our business, I suppose.

Woman: You are right, it's still **not** the same without him.

Man: Hey, **speak** of the devil. There she is.

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Lesson 4 – Present Participle Clause

Fill in the conversations with the words provided.

Conversation 1 - role / hear / project / sitting / meeting / there'll / that's / her

Man: Who is the woman _____ next to Joe?

Woman: Oh, _____ Beth. She's the new _____ manager.

Man: Oh, really? Huh! I didn't know anything about _____.

Woman: Yeah, _____ be a _____ tomorrow explaining her new _____.

Man: Well, she seems like a nice person.

Woman: Yeah, from what I _____, she's a lot of fun to work with.

Conversation 2 - them / mine / appetite / eat / happened / cookies / ate / box

Man: There were some _____ sitting here. What _____?

Woman: Uh, sorry. I _____ them.

Man: What? You ate _____. Why?

Woman: Well, I know they weren't _____, but ... I saw the _____ sitting there, and they just looked so good.

Man: Well, next time could you not _____ all of them?

Woman: Yes, next time I'll try to keep my _____ under control.

Conversation 3 - me / heard / racism / downtown / talking / dealing / hear / her

Man: There's a new movie playing _____.

Woman: Oh, yeah. What's it about?

Man: It's about a woman _____ with _____ throughout _____ career.

Woman: Oh, yeah, I _____ some people _____ about that. I hear it's really good.

Man: Yeah, I _____ it's great. Do you want to join _____?

Woman: Yeah, I'd love to go.

Conversation 4 - going / awesome / go / from / booths / to / festival / supposedly

Man: There's a _____ going on this week. You wanna come?

Woman: Yeah, I'd like _____. I heard there's _____ to be lots of _____ selling international food.

Man: Yes, _____. They're going to have food _____ all over the world.

Woman: That's _____. I'd love to _____. Are they going to have Chinese food?

Man: From what I hear. Let's go.

Woman: I'm in. Let's do it.

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Lesson 4 – Present Participle Clause

Conversation 1 - role / hear / project / sitting / meeting / there'll / that's / her

Man: Who is the woman **sitting** next to Joe?

Woman: Oh, **that's** Beth. She's the new **project** manager.

Man: Oh, really? Huh! I didn't know anything about **her**.

Woman: Yeah, **there'll** be a **meeting** tomorrow explaining her new **role**.

Man: Well, she seems like a nice person.

Woman: Yeah, from what I **hear**, she's a lot of fun to work with.

Conversation 2 - them / mine / appetite / eat / happened / cookies / ate / box

Man: There were some **cookies** sitting here. What **happened**?

Woman: Uh, sorry. I **ate** them.

Man: What? You ate **them**. Why?

Woman: Well, I know they weren't **mine**, but ... I saw the **box** sitting there, and they just looked so good.

Man: Well, next time could you not **eat** all of them?

Woman: Yes, next time I'll try to keep my **appetite** under control.

Conversation 3 - me / heard / racism / downtown / talking / dealing / hear / her

Man: There's a new movie playing **downtown**.

Woman: Oh, yeah. What's it about?

Man: It's about a woman **dealing** with **racism** throughout **her** career.

Woman: Oh, yeah, I **heard** some people **talking** about that. I hear it's really good.

Man: Yeah, I **hear** it's great. Do you want to join **me**?

Woman: Yeah, I'd love to go.

Conversation 4 - going / awesome / go / from / booths / to / festival / supposedly

Man: There's a **festival** going on this week. You wanna come?

Woman: Yeah, I'd like **to**. I heard there's **going** to be lots of **booths** selling international food.

Man: Yes, **supposedly**. They're going to have food **from** all over the world.

Woman: That's **awesome**. I'd love to **go**. Are they going to have Chinese food?

Man: From what I hear. Let's go.

Woman: I'm in. Let's do it.

[Listen Online](#)



Lesson 5 – Past Participle Clause

Fill in the conversations with the words provided.

Conversation 1 - sketchy / awhile / probably / suspicious / across / crime / something / nothing

Man: There's a car parked _____ the street that looks a little _____.

Woman: Oh, yeah. Why do you say that?

Man: Well, it's been sitting there for _____ with its engine running and lights turned on.

Woman: Oh, it's probably _____. Some guys _____ just pulled over to check a map or _____.

Man: I don't know. The person seated inside looks a bit _____.

Woman: OK, that's it. No more _____ drama shows for you.

Conversation 2 - built / him / project / bamboo / he / talent / bike / made

Man: Have you heard about Bob's new _____?

Woman: No. What has _____ been up to lately?

Man: He's _____ a bike made entirely of _____.

Woman: What? He made a bike _____ of bamboo?

Man: Yeah, and all the bamboo used on the _____ he made himself.

Woman: You got to give it to _____. That man's got _____.

Conversation 3 - junk / toss / tenant / inside / What's / honest / outside / Who's

Man: _____ in the boxes located _____?

Woman: Just some _____ left from that last _____.

Man: _____ gonna move them?

Woman: I am not sure. They said we could _____ them out.

Man: Then why don't you?

Woman: To be _____, I want to see what's _____ first.

Man: Me too. Let's go have a look.

Conversation 4 - subtitled / saw / though / filmed / see / Is / through / It's

Man: What movie did you _____ last night?

Woman: We _____ that new French war movie _____ in black and white.

Man: I heard about that. _____ it any good?

Woman: _____ really good. It's a war story told _____ the eyes of children.

Man: That sounds really interesting.

Woman: I think you would like it. It's French _____, so it's subtitled.

Man: I'll pass then. I hate movies _____ in English. I'll wait till it's on Netflix.

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Lesson 5 – Past Participle Clause

Fill in the conversations with the words provided.

Conversation 1 - sketchy / awhile / probably / suspicious / across / crime / something / nothing

Man: There's a car parked **across** the street that looks a little **suspicious**.

Woman: Oh, yeah. Why do you say that?

Man: Well, it's been sitting there for **awhile** with its engine running and lights turned on.

Woman: Oh, it's probably **nothing**. Some guys **probably** just pulled over to check a map or **something**.

Man: I don't know. The person seated inside looks a bit **sketchy**.

Woman: OK, that's it. No more **crime** drama shows for you.

Conversation 2 - built / him / project / bamboo / he / talent / bike / made

Man: Have you heard about Bob's new **project**?

Woman: No. What has **he** been up to lately?

Man: He's **built** a bike made entirely of **bamboo**.

Woman: What? He made a bike **made** of bamboo?

Man: Yeah, and all the bamboo used on the **bike** he made himself.

Woman: You got to give it to **him**. That man's got **talent**.

Conversation 3 - junk / toss / tenant / inside / What's / honest / outside / Who's

Man: **What's** in the boxes located **outside**?

Woman: Just some **junk** left from that last **tenant**.

Man: **Who's** gonna move them?

Woman: I am not sure. They said we could **toss** them out.

Man: Then why don't you?

Woman: To be **honest**, I want to see what's **inside** first.

Man: Me too. Let's go have a look.

Conversation 4 - subtitled / saw / though / filmed / see / Is / through / It's

Man: What movie did you **see** last night?

Woman: We **saw** that new French war movie **filmed** in black and white.

Man: I heard about that. **Is** it any good?

Woman: **It's** really good. It's a war story told **through** the eyes of children.

Man: That sounds really interesting.

Woman: I think you would like it. It's French **though**, so it's subtitled.

Man: I'll pass then. I hate movies **subtitled** in English. I'll wait till it's on Netflix.

[Listen Online](#)



Lesson 6 – Relative Clause with Quantifiers

Fill in the conversations with the words provided.

Conversation 1 - looked / consisted / greasy / forward / buffet / some / restaurants / most

Man: How was the lunch _____?

Woman: It was alright, but it _____ mostly of snack dishes, _____ of which were fried and _____.

Man: Hmm! Didn't they have any fruits or vegetables?

Woman: Yes, there were _____ fruits and some salads, none of which _____ fresh, however.

Man: It doesn't sound like a good place to eat.

Woman: No, it's not. I won't be going there tomorrow.

Man: Well, there are lots of _____ near the hotel, some of which look very nice.

Woman: Yes, I look _____ to trying one tomorrow.

Conversation 2 - loop / developers / candidates / programming / process / which / several / whom

Man: How is the hiring _____ going?

Woman: Great. We've received many good _____, most of _____ are very qualified.

Man: How are things looking for the IT department? We really need some good software _____.

Woman: Things are looking good. We have _____ applicants, all of whom have excellent _____ skills.

Man: Great. When does the second round of interviews begin?

Woman: We have several scheduled next week, all of _____ will be held online.

Man: Great. Please keep me in the _____.

Woman: I will.

Conversation 3 - unfortunate / took / teenagers / wouldn't / beverages / deterring / take / can't

Woman: Hello, I heard that you wanted to report a crime.

Man: Yes, some teens came in my store and stole some food and _____.

Woman: OK, how many of them were there?

Man: There were four _____, all of whom I had seen before. I think they live in the neighborhood.

Woman: OK, what did you see them _____?

Man: They _____ some candy from over there and some sodas in the back, none of which they paid for.

Woman: OK, I can take a report, but if the crime is less than 100 dollars, we _____ do anything.

Man: Well, that's _____. If this happens again, I might take the law into my own hands.

Woman: I _____ do that. I recommend you install security cameras, most of which are very affordable and do a good job of _____ crime.

Man: OK, officer. I'll consider that. Thanks for your help and have a nice day.

Woman: Thanks, you too.

Conversation 4 on Next Page**[Listen Online](#)**

Conversation 4 - era / although / classical / but / theories / hold / modern / economists

Man: What did you think of the lecture?

Woman: It was pretty boring. It was all classical _____, most of which I already knew.

Man: I agree, _____ he did make some good points about _____ economics.

Woman: Yes, _____ his ideas are based on the views of ancient _____, most of whom never lived in the digital _____.

Man: So, you don't think _____ economic theory applies to modern times?

Woman: No, I don't. I think a lot of those older economic theories, many of which are over 100 years old, do not _____ up today.

Man: Maybe you can write one yourself.

Woman: Funny you should mention that, I am.

[Listen Online](#)

Lesson 6 – Relative Clause with Quantifiers

Fill in the conversations with the words provided.

Conversation 1 - looked / consisted / greasy / forward / buffet / some / restaurants / most

Man: How was the lunch **buffet**?

Woman: It was alright, but it **consisted** mostly of snack dishes, **most** of which were fried and **greasy**.

Man: Hmm! Didn't they have any fruits or vegetables?

Woman: Yes, there were **some** fruits and some salads, none of which **looked** fresh, however.

Man: It doesn't sound like a good place to eat.

Woman: No, it's not. I won't be going there tomorrow.

Man: Well, there are lots of **restaurants** near the hotel, some of which look very nice.

Woman: Yes, I look **forward** to trying one tomorrow.

Conversation 2 - loop / developers / candidates / programming / process / which / several / whom

Man: How is the hiring **process** going?

Woman: Great. We've received many good **candidates**, most of **whom** are very qualified.

Man: How are things looking for the IT department? We really need some good software **developers**.

Woman: Things are looking good. We have **several** applicants, all of whom have excellent **programming** skills.

Man: Great. When does the second round of interviews begin?

Woman: We have several scheduled next week, all of **which** will be held online.

Man: Great. Please keep me in the **loop**.

Woman: I will.

Conversation 3 - unfortunate / took / teenagers / wouldn't / beverages / deterring / take / can't

Woman: Hello, I heard that you wanted to report a crime.

Man: Yes, some teens came in my store and stole some food and **beverages**.

Woman: OK, how many of them were there?

Man: There were four **teenagers**, all of whom I had seen before. I think they live in the neighborhood.

Woman: OK, what did you see them **take**?

Man: They **took** some candy from over there and some sodas in the back, none of which they paid for.

Woman: OK, I can take a report, but if the crime is less than 100 dollars, we **can't** do anything.

Man: Well, that's **unfortunate**. If this happens again, I might take the law into my own hands.

Woman: I **wouldn't** do that. I recommend you install security cameras, most of which are very affordable and do a good job of **detering** crime.

Man: OK, officer. I'll consider that. Thanks for your help and have a nice day.

Woman: Thanks, you too.

Conversation 4 on Next Page

[Listen Online](#)



Conversation 4 - era / although / classical / but / theories / hold / modern / economists

Man: What did you think of the lecture?

Woman: It was pretty boring. It was all classical **theories**, most of which I already knew.

Man: I agree, **although** he did make some good points about **modern** economics.

Woman: Yes, **but** his ideas are based on the views of ancient **economists**, most of whom never lived in the digital **era**.

Man: So, you don't think **classical** economic theory applies to modern times?

Woman: No, I don't. I think a lot of those older economic theories, many of which are over 100 years old, do not **hold** up today.

Man: Maybe you can write one yourself.

Woman: Funny you should mention that, I am.

Listen Online

Lesson 7 – By + Gerund Clauses

Fill in the conversations with the words provided.

Conversation 1 - ideas / will / structure / familiarizing / outline / can / rubric / searching

Student: Ms. Wilson, how can I get a good grade on this paper?

Teacher: First, you need to write a good _____.

Student: OK, I think I _____ do that.

Teacher: By doing that, you will give the paper _____.

Student: OK, what else?

Teacher: You should support your _____ by adding supporting data.

Student: How do I do that?

Teacher: You can do that by _____ for related articles online.

Student: OK, that should be easy enough.

Teacher: Also, read the _____. By _____ yourself with the details, you _____ know what to do.

Student: OK, thanks for your help.

Conversation 2 - burp / absorb / erosion / methane / burping / climate / farmland / deforestation

Man: Hey, what are you reading?

Woman: I'm reading how cows contribute to _____ change.

Man: Cows! How do they do that?

Woman: By releasing _____ gas into the environment.

Man: But, they're cows! I don't see how they can do that.

Woman: They release gas by burping. It says cows _____ a lot.

Man: By _____? How strange.

Woman: It also says that farmers cause damage by cutting down trees to make _____.

Man: Yes, I've heard about that. Cutting down trees does damage by reducing how much trees can _____ CO2.

Woman: Yes, and _____ is also a problem by causing soil _____.

Man: So, what can we do about it?

Woman: I suppose that we could help by eating less beef.

Man: Yeah, or we could help by buying meat from local organic farms.

Woman: Sounds good. Time to put our best foot forward.

Man: Yes, and to put our money where our mouth is, literally.

Conversations 3 and 4 on Next Page**[Listen Online](#)**

Conversation 3 - strategy / subtitles / I'll / some / I'm / simultaneously / lot / vocabulary

Man: So, what are you doing?

Woman: _____ studying Japanese by watching videos on Netflix.

Man: That's interesting, but it must be difficult.

Woman: It is, but I can follow along by reading the captions.

Man: Oh, do you mean the English _____?

Woman: No, the captions. I hear it and read the Japanese text _____. By doing so, I can catch a _____.

Man: That sounds like a good _____. I should try that to learn French.

Woman: Oh, are you learning French?

Man: Yes, but just by using some _____ apps on my phone.

Woman: Well, you might learn more by checking out _____ videos online. There's lots on Youtube.

Man: Or by using your Netflix account.

Woman: Not a chance. Nice try though.

Man: Well, no one ever got anything by not asking.

Woman: True. _____ give you that.

Conversation 4 - gatherings / yourself / referring / you're / vegetarian / your / you / benefits

Woman: How do you like _____ food?

Man: It's good, but I'm not used to eating _____ food.

Woman: You should become vegetarian. There are many health _____ by doing so.

Man: Yes, that's true, but I love eating meat. It tastes so good.

Woman: I understand, but by changing your diet, _____ can explore lots of new dishes.

Man: Yeah, I know, but I work out a lot, and I am afraid that by giving up meat, I'll lose lots of key nutrients.

Woman: I assume you are _____ to protein. Well, just by eating beans and nuts you can get all the protein you need.

Man: Perhaps, but I also worry about missing out at social _____, like barbecues, picnics and parties.

Woman: Yes, I see your point, but by being a vegetarian, you open _____ to new social situations.

Man: Yeah, I guess _____ right. I will give it some thought.

Woman: Take your time. Rome wasn't built in a day, as they say.

[Listen Online](#)

Lesson 7 – By + Gerund Clauses

Fill in the conversations with the words provided.

Conversation 1 - ideas / will / structure / familiarizing / outline / can / rubric / searching

Student: Ms. Wilson, how can I get a good grade on this paper?

Teacher: First, you need to write a good **outline**.

Student: OK, I think I **can** do that.

Teacher: By doing that, you will give the paper **structure**.

Student: OK, what else?

Teacher: You should support your **ideas** by adding supporting data.

Student: How do I do that?

Teacher: You can do that by **searching** for related articles online.

Student: OK, that should be easy enough.

Teacher: Also, read the **rubric**. By **familiarizing** yourself with the details, you **will** know what to do.

Student: OK, thanks for your help.

Conversation 2 - burp / absorb / erosion / methane / burping / climate / farmland / deforestation

Man: Hey, what are you reading?

Woman: I'm reading how cows contribute to **climate** change.

Man: Cows! How do they do that?

Woman: By releasing **methane** gas into the environment.

Man: But, they're cows! I don't see how they can do that.

Woman: They release gas by burping. It says cows **burp** a lot.

Man: By **burping**? How strange.

Woman: It also says that farmers cause damage by cutting down trees to make **farmland**.

Man: Yes, I've heard about that. Cutting down trees does damage by reducing how much trees can **absorb** CO2.

Woman: Yes, and **deforestation** is also a problem by causing soil **erosion**.

Man: So, what can we do about it?

Woman: I suppose that we could help by eating less beef.

Man: Yeah, or we could help by buying meat from local organic farms.

Woman: Sounds good. Time to put our best foot forward.

Man: Yes, and to put our money where our mouth is, literally.

Conversations 3 and 4 on Next Page**[Listen Online](#)**

Conversation 3 - strategy / subtitles / I'll / some / I'm / simultaneously / lot / vocabulary

Man: So, what are you doing?

Woman: I'm studying Japanese by watching videos on Netflix.

Man: That's interesting, but it must be difficult.

Woman: It is, but I can follow along by reading the captions.

Man: Oh, do you mean the English **subtitles**?

Woman: No, the captions. I hear it and read the Japanese text **simultaneously**. By doing so, I can catch a **lot**.

Man: That sounds like a good **strategy**. I should try that to learn French.

Woman: Oh, are you learning French?

Man: Yes, but just by using some **vocabulary** apps on my phone.

Woman: Well, you might learn more by checking out **some** videos online. There's lots on Youtube.

Man: Or by using your Netflix account.

Woman: Not a chance. Nice try though.

Man: Well, no one ever got anything by not asking.

Woman: True. I'll give you that.

Conversation 4 - gatherings / yourself / referring / you're / vegetarian / your / you / benefits

Woman: How do you like **your** food?

Man: It's good, but I'm not used to eating **vegetarian** food.

Woman: You should become vegetarian. There are many health **benefits** by doing so.

Man: Yes, that's true, but I love eating meat. It tastes so good.

Woman: I understand, but by changing your diet, **you** can explore lots of new dishes.

Man: Yeah, I know, but I work out a lot, and I am afraid that by giving up meat, I'll lose lots of key nutrients.

Woman: I assume you are **referring** to protein. Well, just by eating beans and nuts you can get all the protein you need.

Man: Perhaps, but I also worry about missing out at social **gatherings**, like barbecues, picnics and parties.

Woman: Yes, I see your point, but by being a vegetarian, you open **yourself** to new social situations.

Man: Yeah, I guess **you're** right. I will give it some thought.

Woman: Take your time. Rome wasn't built in a day, as they say.

[Listen Online](#)

Lesson 8 – Possibility and Likelihood

Fill in the conversations with the words provided.

Conversation 1 - likelihood / organizers / slight / tourists / likely / possibility / access / protocols

Man: So, have you heard any news about the Tokyo Olympics?

Woman: Yes, now it seems highly likely that it will take place.

Man: Will _____ be allowed in the country?

Woman: That is unlikely, but some people might get _____.

Man: Where will they stay?

Woman: Well, there is a _____ possibility there will be an Olympic village.

Man: What is the _____ of that?

Woman: It's highly unlikely, but the _____ are leaving the possibility open.

Man: I see. How _____ is it that local residents can attend the games?

Woman: There is a strong _____ that can happen, but _____ must be met.

Man: Well, it's a given that the games will be on TV. So at least we have that.

Woman: Yes, fingers crossed it all goes well.

Conversation 2 - fairly / logo / merge / What / unlikely / competitor / foolish / How

Man: So, did you hear the news?

Woman: No, what did you hear?

Man: The company is going to _____ with our biggest _____.

Woman: What does that mean for the company? _____ will that affect us?

Man: Well, it is _____ anyone will lose their job, but it is very likely we will move offices.

Woman: Oh, no. I quite like it here.

Man: Well, I hear there is a slight possibility that some people will be able to work from home.

Woman: How likely is that? I would love to work from home.

Man: Well, it's _____ likely but don't quote me on it.

Woman: _____ is the likelihood that we change the company name?

Man: It is a slight possibility but I don't see that happening ... yet.

Woman: I would be _____ to do that. We have a well-known brand name and a catchy _____.

Man: I agree. Anyway, it is highly unlikely there will be any changes anytime soon.

Woman: Change is good I guess. That's what they say.

Man: Yes, only time will tell.

Conversations 3 and 4 on Next Page**[Listen Online](#)**

Conversation 3 - what / possible / semester / when / professor / answering / teaching / campus

Woman: So, professor, _____ do you think we will have face-to-face classes again?

Man: I'm not sure, but it seems very likely things will be back to normal in the fall semester.

Woman: What about next _____?

Man: Well, anything is _____, but it seems unlikely that we will go back to being back to face-to-face.

Woman: And what about the campus. What is the likelihood that the _____ is open once again?

Man: Again, I don't know for sure, but I think there is a strong possibility that it will be open.

Woman: And _____ about you? Professor, will you be _____ on campus or at home?

Man: Again, I just don't know. Everything is still up in the air.

Woman: OK, _____. Thanks for _____ my questions.

Conversation 4 - chance / that / depends / new / there / party / that's / expecting

Man: So, who is going to the _____ tonight?

Woman: Well, it's likely _____ most people will be there.

Man: Are we _____ any no-shows?

Woman: Well, it's unlikely that Susan and her family will be _____.

Man: What about Tom and his family? Can they make it?

Woman: Well, they have a _____ baby, but they said there is a slight _____ they will come. It all _____ on the baby.

Man: In other words, it is highly unlikely.

Woman: Yes, _____ probably true.

[Listen Online](#)

Lesson 8 – Possibility and Likelihood

Fill in the conversations with the words provided.

Conversation 1 - likelihood / organizers / slight / tourists / likely / possibility / access / protocols

Man: So, have you heard any news about the Tokyo Olympics?

Woman: Yes, now it seems highly likely that it will take place.

Man: Will **tourists** be allowed in the country?

Woman: That is unlikely, but some people might get **access**.

Man: Where will the stay?

Woman: Well, there is a **slight** possibility there will be an Olympic village.

Man: What is the **likelihood** of that?

Woman: It's highly unlikely, but the **organizers** are leaving the possibility open.

Man: I see. How **likely** is it that local residents can attend the games?

Woman: There is a strong **possibility** that can happen, but **protocols** must be met.

Man: Well, it's a given that the games will be on TV. So at least we have that.

Woman: Yes, fingers crossed it all goes well.

Conversation 2 - fairly / logo / merge / What / unlikely / competitor / foolish / How

Man: So, did you hear the news?

Woman: No, what did you hear?

Man: The company is going to **merge** with our biggest **competitor**.

Woman: What does that mean for the company? **How** will that affect us?

Man: Well, it is **unlikely** anyone will lose their job, but it is very likely we will move offices.

Woman: Oh, no. I quite like it here.

Man: Well, I hear there is a slight possibility that some people will be able to work from home.

Woman: How likely is that? I would love to work from home.

Man: Well, it's **fairly** likely but don't quote me on it.

Woman: **What** is the likelihood that we change the company name?

Man: It is a slight possibility but I don't see that happening ... yet.

Woman: I would be **foolish** to do that. We have a well-known brand name and a catchy **logo**.

Man: I agree. Anyway, it is highly unlikely there will be any changes anytime soon.

Woman: Change is good I guess. That's what they say.

Man: Yes, only time will tell.

Conversations 3 and 4 on Next Page**[Listen Online](#)**

Conversation 3 - what / possible / semester / when / professor / answering / teaching / campus

Woman: So, professor, **when** do you think we will have face-to-face classes again?

Man: I'm not sure, but it seems very likely things will be back to normal in the fall semester.

Woman: What about next **semester**?

Man: Well, anything is **possible**, but it seems unlikely that we will go back to being back to face-to-face.

Woman: And what about the campus. What is the likelihood that the **campus** is open once again?

Man: Again, I don't know for sure, but I think there is a strong possibility that it will be open.

Woman: And **what** about you? Professor, will you be **teaching** on campus or at home?

Man: Again, I just don't know. Everything is still up in the air.

Woman: OK, **professor**. Thanks for **answering** my questions.

Conversation 4 - chance / that / depends / new / there / party / that's / expecting

Man: So, who is going to the **party** tonight?

Woman: Well, it's likely **that** most people will be there.

Man: Are we **expecting** any no-shows?

Woman: Well, it's unlikely that Susan and her family will be **there**.

Man: What about Tom and his family? Can they make it?

Woman: Well, they have a **new** baby, but they said there is a slight **chance** they will come. It all **depends** on the baby.

Man: In other words, it is highly unlikely.

Woman: Yes, **that's** probably true.

Listen Online

Lesson 9 – While, Although, Though

Fill in the conversations with the words provided.

Conversation 1 - off / laboratory / I'd / prudent / medicine / I / of / skeptical

Woman: What do you think of the new cold _____ that the medical journal recommends?

Man: I'm a little _____. While some tests were done in clinical trials, I still think more research needs to be done with it.

Woman: I agree with that, though it was tested with a trusted _____.

Man: True, but _____ like to see more data on it, before giving it my seal _____ approval.

Woman: So, _____ guess we're not going to give it to customers just yet.

Man: No, not yet. Let's hold _____ a little longer until we have more information about it.

Woman: Sounds _____. I think that's the right decision for now.

Conversation 2 - to / installation / register / too / elsewhere / pricey / concern / price

Man: Hello, can I ask you some questions about this washing machine?

Woman: Sure, I don't know _____ much about it, but I can try.

Man: Well, my main _____ is that it is worth the _____.

Woman: Yes, it is a bit _____, although it does come with a three-year warranty.

Man: Still, I think I want _____ shop around. I think I can find it cheaper _____.

Woman: That's understandable. However, while other stores might have cheaper prices, they likely won't have free delivery and free _____.

Man: OK, you've changed my mind. I'll take it.

Woman: Great! Please follow me to the _____.

Conversation 3 - quarter / while / modest / for / to / although / casual / forecast

Woman: Thanks _____ meeting me during your lunch break.

Man: My pleasure. I usually eat at my desk anyway.

Woman: Well, _____ I don't usually hold meetings this way, I find _____ meetings often to be the most productive.

Man: Agreed. So, what would you like to talk about?

Woman: I would like _____ talk about sales projections for the next financial quarter.

Man: Well, while the economic _____ does not look great, I still think we can increase sales next _____.

Woman: I like your positive attitude, _____ I think we should keep _____ expectations.

Man: That's understandable. Let me pull up my data and show you what I've got.

Conversation 4 on Next Page**[Listen Online](#)**

Conversation 4 - startup / stressful / few / that / pay's / very / that's / pay

Man: So, how is the job hunting going?

Woman: Good. I have a _____ offers. One from a big bank.

Man: That's great. I hear they _____ high salaries.

Woman: Yes, but while the pay is great, the hours are _____ long and the job is _____.

Man: Yeah, _____ expected. What about the other job?

Woman: The other job is from a small _____ in the health industry.

Man: Oh, _____ sounds interesting. How is the pay?

Woman: Well, while the _____ not great, the work seems interesting and I could be helping others.

Man: Well, it sounds like you made up your mind.

Woman: Yes, but it's hard to pass up all that money.

[Listen Online](#)

Lesson 9 – While, Although, Though

Fill in the conversations with the words provided.

Conversation 1 - off / laboratory / I'd / prudent / medicine / I / of / skeptical

Woman: What do you think of the new cold **medicine** that the medical journal recommends?

Man: I'm a little **skeptical**. While some tests were done in clinical trials, I still think more research needs to be done with it.

Woman: I agree with that, though it was tested with a trusted **laboratory**.

Man: True, but **I'd** like to see more data on it, before giving it my seal **of** approval.

Woman: So, I guess we're not going to give it to customers just yet.

Man: No, not yet. Let's hold **off** a little longer until we have more information about it.

Woman: Sounds **prudent**. I think that's the right decision for now.

Conversation 2 - to / installation / register / too / elsewhere / pricey / concern / price

Man: Hello, can I ask you some questions about this washing machine?

Woman: Sure, I don't know **too** much about it, but I can try.

Man: Well, my main **concern** is that it is worth the **price**.

Woman: Yes, it is a bit **pricey**, although it does come with a three-year warranty.

Man: Still, I think I want **to** shop around. I think I can find it cheaper **elsewhere**.

Woman: That's understandable. However, while other stores might have cheaper prices, they likely won't have free delivery and free **installation**.

Man: OK, you've changed my mind. I'll take it.

Woman: Great! Please follow me to the **register**.

Conversation 3 - quarter / while / modest / for / to / although / casual / forecast

Woman: Thanks **for** meeting me during your lunch break.

Man: My pleasure. I usually eat at my desk anyway.

Woman: Well, **while** I don't usually hold meetings this way, I find **casual** meetings often to be the most productive.

Man: Agreed. So, what would you like to talk about?

Woman: I would like **to** talk about sales projections for the next financial quarter.

Man: Well, while the economic **forecast** does not look great, I still think we can increase sales next **quarter**.

Woman: I like your positive attitude, **although** I think we should keep **modest** expectations.

Man: That's understandable. Let me pull up my data and show you what I've got.

Conversation 4 on Next Page

[Listen Online](#)



Conversation 4 - startup / stressful / few / that / pay's / very / that's / pay

Man: So, how is the job hunting going?

Woman: Good. I have a **few** offers. One from a big bank.

Man: That's great. I hear they **pay** high salaries.

Woman: Yes, but while the pay is great, the hours are **very** long and the job is **stressful**.

Man: Yeah, **that's** expected. What about the other job?

Woman: The other job is from a small **startup** in the health industry.

Man: Oh, **that** sounds interesting. How is the pay?

Woman: Well, while the **pay's** not great, the work seems interesting and I could be helping others.

Man: Well, it sounds like you made up your mind.

Woman: Yes, but it's hard to pass up all that money.

[Listen Online](#)

Lesson 10 – Passive Present Perfect

Fill in the conversations with the words provided.

Conversation 1 - project / hear / has / meantime / refund / have / heard / frustrating

Man: So, do you think our tax refunds _____ been deposited?

Woman: I hope so. I _____ it was sent on the 15th.

Man: Yeah, I still haven't been paid for my last job, so I really need it.

Woman: Why haven't you been paid?

Man: The _____ I was working on has not been completed yet. No one gets paid until it's finished.

Woman: I am sorry to _____ that. That must be _____.

Man: Yeah, it's really frustrating because all of my work _____ been completed, but I need for the others to finish before I get paid.

Woman: Well, in the _____, let's hope our tax _____ is there.

Conversation 2 - my / contract / conference / buffet / me / speakers / invitations / event

Man: How is everything looking with the _____?

Woman: Good, the hotel has been booked, and the _____ have been sent out.

Man: Have the _____ been confirmed yet?

Woman: Yes, all but one has confirmed.

Man: What about the caterer? Food is very important at an _____ like this.

Woman: A _____ has been signed by a local restaurant to provide food, but the menu has not been decided on yet.

Man: Well, if I have _____ say, I recommend a _____. Everyone loves that.

Woman: Noted sir. I will look into it.

Man: Great. Thanks for keeping _____ posted.

Conversation 3 - soon / I've / shortly / there / I / changed / notified / here

Woman: Hey, where is everyone? I thought the meeting was at one.

Man: It is. The room has been _____. It is now in conference room 5.

Woman: _____ see. Has everyone been _____? I didn't get a message.

Man: No, it was changed at the last minute. _____ been told to stay _____ and tell people as they come in.

Woman: OK, will I see you up _____?

Man: Yes, I will be up _____.

Woman: OK, see you _____.

Conversation 4 on Next Page**[Listen Online](#)**

Conversation 4 - promoted / but / though / downsized / good / thought / bad / better

Man: Maria, welcome back. It's so nice to see you again.

Woman: Thanks. I was in the neighborhood, so I _____. I would stop by and say hello to everyone.

Man: Well, sadly, some of the people you used to work with have been let go.

Woman: Oh, that is too _____. I see that Katie is still here _____. That is good to see.

Man: Yes, she's been transferred to HR.

Woman: Oh, that's good. What about Bob over there?

Man: Oh, Bob, yeah, he's done alright for himself. He's been _____ to VP of sales.

Woman: Well, it's _____ to see that some things have been for the _____.

Man: Yes, we've been _____ a bit, _____ we're still going strong.

[Listen Online](#)

Lesson 10 – Passive Present Perfect

Fill in the conversations with the words provided.

Conversation 1 - project / hear / has / meantime / refund / have / heard / frustrating

Man: So, do you think our tax refunds **have** been deposited?

Woman: I hope so. I **heard** it was sent on the 15th.

Man: Yeah, I still haven't been paid for my last job, so I really need it.

Woman: Why haven't you been paid?

Man: The **project** I was working on has not been completed yet. No one gets paid until it's finished.

Woman: I am sorry to **hear** that. That must be **frustrating**.

Man: Yeah, it's really frustrating because all of my work **has** been completed, but I need for the others to finish before I get paid.

Woman: Well, in the **meantime**, let's hope our tax **refund** is there.

Conversation 2 - my / contract / conference / buffet / me / speakers / invitations / event

Man: How is everything looking with the **conference**?

Woman: Good, the hotel has been booked, and the **invitations** have been sent out.

Man: Have the **speakers** been confirmed yet?

Woman: Yes, all but one has confirmed.

Man: What about the caterer? Food is very important at an **event** like this.

Woman: A **contract** has been signed by a local restaurant to provide food, but the menu has not been decided on yet.

Man: Well, if I have **my** say, I recommend a **buffet**. Everyone loves that.

Woman: Noted sir. I will look into it.

Man: Great. Thanks for keeping **me** posted.

Conversation 3 - soon / I've / shortly / there / I / changed / notified / here

Woman: Hey, where is everyone? I thought the meeting was at one.

Man: It is. The room has been **changed**. It is now in conference room 5.

Woman: I see. Has everyone been **notified**? I didn't get a message.

Man: No, it was changed at the last minute. **I've** been told to stay **here** and tell people as they come in.

Woman: OK, will I see you up **there**?

Man: Yes, I will be up **shortly**.

Woman: OK, see you **soon**.

Conversation 4 on Next Page**[Listen Online](#)**

Conversation 4 - promoted / but / though / downsized / good / thought / bad / better

Man: Maria, welcome back. It's so nice to see you again.

Woman: Thanks. I was in the neighborhood, so I **thought** I would stop by and say hello to everyone.

Man: Well, sadly, some of the people you used to work with have been let go.

Woman: Oh, that is too **bad**. I see that Katie is still here **though**. That is good to see.

Man: Yes, she's been transferred to HR.

Woman: Oh, that's good. What about Bob over there?

Man: Oh, Bob, yeah, he's done alright for himself. He's been **promoted** to VP of sales.

Woman: Well, it's **good** to see that some things have been for the **better**.

Man: Yes, we've been **downsized** a bit, **but** we're still going strong.

Listen Online

Lesson 11 – Passive Modals of Obligation

Fill in the conversations with the words provided.

Conversation 1 - formatted / I'll / that / needs / I / proofread / the / need

Man: So, what _____ to be done?

Woman: Lots needs to be done.

Man: OK, such as?

Woman: First, all _____ documents need to be _____. Then they need to be _____.

Man: OK, _____ can do that. Do these _____ to be translated?

Woman: No, you can leave _____ for me.

Man: OK, great. _____ get right on it.

Conversation 2 - you're / done / painted / walls / rest / your / finished / wiring

Woman: Is _____ new house _____ yet?

Man: No, lots still needs to be _____.

Woman: Yeah, such as?

Man: Well, the _____ still need to be _____, and the _____ still needs to be done.

Woman: Well, at least _____ getting close to the end.

Man: True, but until then, no _____.

Conversation 3 - might / brought / dried / may / there / damp / they're / dusty

Man: What needs to be done for the party?

Woman: Lots. Let's see. First, the tables need to be set, and chairs need to be _____ down from upstairs.

Man: OK, I can do that.

Woman: Great, but the chairs might be _____. They _____ need to be wiped off first.

Man: OK, no problem. Do you have any towels?

Woman: I do. But _____ in the washer. They might need to be _____ first.

Man: Actually, you know what, they _____ work better if they're _____.

Woman: Good point. The washer is over _____.

[Listen Online](#)

Lesson 11 – Passive Modals of Obligation

Fill in the conversations with the words provided.

Conversation 1 - formatted / I'll / that / needs / I / proofread / the / need

Man: So, what **needs** to be done?

Woman: Lots needs to be done.

Man: OK, such as?

Woman: First, all **the** documents need to be **proofread**. Then they need to be **formatted**.

Man: OK, I can do that. Do these **need** to be translated?

Woman: No, you can leave **that** for me.

Man: OK, great. I'll get right on it.

Conversation 2 - you're / done / painted / walls / rest / your / finished / wiring

Woman: Is **your** new house **finished** yet?

Man: No, lots still needs to be **done**.

Woman: Yeah, such as?

Man: Well, the **walls** still need to be **painted**, and the **wiring** still needs to be done.

Woman: Well, at least **you're** getting close to the end.

Man: True, but until then, no **rest**.

Conversation 3 - might / brought / dried / may / there / damp / they're / dusty

Man: What needs to be done for the party?

Woman: Lots. Let's see. First, the tables need to be set, and chairs need to be **brought** down from upstairs.

Man: OK, I can do that.

Woman: Great, but the chairs might be **dusty**. They **may** need to be wiped off first.

Man: OK, no problem. Do you have any towels?

Woman: I do. But **they're** in the washer. They might need to be **dried** first.

Man: Actually, you know what, they **might** work better if they're **damp**.

Woman: Good point. The washer is over **there**.

[Listen Online](#)



Lesson 12 – Future Perfect

Fill in the conversations with the words provided.

Conversation 1 - week / anniversary / up / beat / Really / long / So / married

Man: _____, how _____ have you been married?

Woman: This October it will have been 20 years.

Man: Nice. You got me _____ by a few years.

Woman: _____? How long have you been _____?

Man: Let's see. I'll have been married 18 years next _____.

Woman: Oh, that's coming _____. Happy _____.

Conversation 2 - finished / I'll / errands / afternoon / I / plenty / evening / enough

Woman: Can _____ use your car tomorrow?

Man: Sure. What time do you need it?

Woman: Around 6:00 in the _____.

Man: Okay. I need to run _____ in the afternoon, but I should have _____ by then.

Woman: Are you sure that's _____ time?

Man: Yeah, _____ of time. I need to run errands in the _____, but _____ have finished by then.

Conversation 3 - flies / you'll / chance / another / working / you / retired / coming

Man: How long have _____ been working here?

Woman: I'll have been _____ here 20 years this _____ May.

Man: Really? 20 years.

Woman: Yeah. Time _____.

Man: So, you think _____ be here _____ 20 years?

Woman: Not a _____. I'll have _____ by then.

Conversation 4 - bucks / should / kidding / spent / could / down / running / cash

Woman: When do you get paid next?

Man: I get paid next Tuesday, and it _____ not come soon enough.

Woman: Really? Are you _____ low on _____?

Man: Yeah. I'm _____ to my last 100 _____.

Woman: Oh, that _____ last you.

Man: Are you _____? I'll have _____ that by Sunday for sure.

[Listen Online](#)

Lesson 12 – Future Perfect

Fill in the conversations with the words provided.

Conversation 1 - week / anniversary / up / beat / Really / long / So / married

Man: **So**, how **long** have you been married?

Woman: This October it will have been 20 years.

Man: Nice. You got me **beat** by a few years.

Woman: **Really?** How long have you been **married?**

Man: Let's see. I'll have been married 18 years next **week**.

Woman: Oh, that's coming **up**. Happy **anniversary**.

Conversation 2 - finished / I'll / errands / afternoon / I / plenty / evening / enough

Woman: Can I use your car tomorrow?

Man: Sure. What time do you need it?

Woman: Around 6:00 in the **evening**.

Man: Okay. I need to run **errands** in the afternoon, but I should have **finished** by then.

Woman: Are you sure that's **enough** time?

Man: Yeah, **plenty** of time. I need to run errands in the **afternoon**, but **I'll** have finished by then.

Conversation 3 - flies / you'll / chance / another / working / you / retired / coming

Man: How long have **you** been working here?

Woman: I'll have been **working** here 20 years this **coming** May.

Man: Really? 20 years.

Woman: Yeah. Time **flies**.

Man: So, you think **you'll** be here **another** 20 years?

Woman: Not a **chance**. I'll have **retired** by then.

Conversation 4 - bucks / should / kidding / spent / could / down / running / cash

Woman: When do you get paid next?

Man: I get paid next Tuesday, and it **could** not come soon enough.

Woman: Really? Are you **running** low on **cash?**

Man: Yeah. I'm **down** to my last 100 **bucks**.

Woman: Oh, that **should** last you.

Man: Are you **kidding?** I'll have **spent** that by Sunday for sure.

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